



Building Permit Application
 Gratiot County Planning and Permits Office
 Department of Building Safety
 214 E. Center St., Ithaca, MI 48847
permits@gratiotmi.com / www.gratiotmi.com
 989-875-5201

OFFICE USE ONLY

1. Project Information				
PROJECT NAME		ADDRESS		
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED <input type="checkbox"/> CITY <input type="checkbox"/> VILLAGE <input type="checkbox"/> TOWNSHIP OF:		COUNTY	ZIP CODE	
PROPERTY ID#				
BETWEEN		ROAD AND	ROAD	
2. Owner or Lessee				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	
E-MAIL ADDRESS				
3. Architect or Engineer				
		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	
LICENSE NUMBER			EXPIRATION DATE	
4. Contractor				
NAME		ADDRESS		
CITY	STATE	ZIP CODE		
BUILDERS LICENSE NUMBER			EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER (or reason for exemption)				
E-MAIL ADDRESS				
TELEPHONE NUMBER (Include area code)				
CELL PHONE				
5. Dimensions/Data				
NUMBER OF STORIES: _____	FLOOR AREA:	EXISTING	ALTERATIONS	NEW
	BASEMENT	_____	_____	_____
	1st FLOOR	_____	_____	_____
	2nd FLOOR	_____	_____	_____
	OTHER	_____	_____	_____
ESTIMATED PROJECT COST: _____	TOTAL AREA	_____	_____	_____

Site or Plot Plan – For Applicant Use



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Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

GCPP is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.