



**Gratiot County  
Apportionment Commission**

Commissioners Room  
214 E. Center Street, Ithaca, MI 48847  
989-875-5215 (Clerk)

Keith Kushion, Prosecutor  
Angie Thompson, County Clerk  
Terri Ball, Treasurer  
Fares Azzam, Representative Rep. Party  
Christy Freestone, Chair Democratic Party

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July 27, 2021

TO: Keith Kushion, Terri Ball, Fares Azzam, and Cristie Freestone

FROM: Angie Thompson

There will be an organizational meeting of the Apportionment Commission on Wednesday, August 4, 2021, at 1:30 p.m. in the Commissioners' Room at the Courthouse, Ithaca, Michigan.

I am enclosing herewith a copy of proposed agenda, Rules and Procedure, Guidelines, and a current map of our county.

I look forward to working with all of you on the project, we will see you next week.

Thank you,



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1. Call to Order.
  2. Pledge of Allegiance to the Flag of the United States of America.
  3. Roll call.
  4. Public Comment.
  5. Election of Permanent Committee Chairperson.
  6. Election of Permanent Secretary
  7. Discussion of Rules of Procedures.
  8. Meeting Dates.
  9. Public Comment.
  10. Adjournment.

**2021**  
**GRATIOT COUNTY APPORTIONMENT COMMISSION**  
**RULES OF PROCEDURE**

1. In accordance with the law, three or more members of the Commission represent a quorum at any meeting. A majority vote of the quorum present is required to take action.
2. All meetings of the Apportionment Commission shall be held in compliance with the Open Meetings Act (Act #267 of Public Act 1976). Public notice of time, date and place of meeting shall be given as required by such act.  
[MCL 46.403, sec. 3(2)]
3. Any writing prepared, owned, used in the possession of, or retained by the Commission in the performance of an official function shall be available to the public in compliance with Act #442 of Public Act 1976 (Freedom of Information Act). [MCL 46.403, sec. 3(2)]
4. In apportioning the county into commission districts, the Commission shall be governed by the guidelines in MCL 46.404, sec. 4 and pertinent to federal and state court rulings.
5. The sum of all cities, townships and villages in the County shall be used as the total County population figure in preparing a plan.
6. Only members of the Commission may submit plans except as otherwise provided by law. [MCL 46.407, sec. 7]
7. Each plan submitted shall contain the following information:
  - A. One Gratiot County map that clearly identifies each proposed Commissioner district and shall be made available in the Office of the County Clerk for inspection purposes.
  - B. Seven copies of detailed census information that clearly indicates the population figures in each proposed district shall be made available. One copy shall be used for verification purposes. One copy shall be made available in the Office of the County Clerk for inspection purposes. The Chairman shall have one copy sent to each of the five commissioners within 24 hours after receipt for their consideration.
8. The County Clerk shall have delivered to each member all census information within 14 days after the effective date the Secretary of State of Michigan certifies the Federal Census figures.

9. All plans should be submitted to the Office of the County Clerk within 33 days after the effective date the Secretary of State certifies the census. The County Clerk's Office shall time stamp, assign a number and indicate the author's name on each plan received.
10. The author of each plan may make amendments to his or her plan for the purpose of making adjustments to district lines and/or population figures. Amendments that basically represent a whole new plan shall not be permitted.
11. Errors found in the verification process of a plan shall be noted in writing. The Chairman shall make six copies of the noted errors and shall have one copy made available in the Office of the County Clerk. One copy shall also be sent within 24 hours to each of the five Commissioners. If a plan is verified as being correct, the Chairman shall have each member notified in writing. Correction of errors shall be made by the author in the form of an amendment to the plan.
12. Amendments shall be delivered to the Office of the County Clerk within 40 days after the effective date the Secretary of State certifies the census.
13. Amendments to each plan shall contain the same information required in number 7A and 7B of these Rules of Procedure as well as author's name and the assigned plan number.
14. A final plan shall be verified and approved by the Commission within 45 days from the effective date the Secretary of State certifies the census.
15. Meetings of the Commission shall be set as follows:
  - A. Upon call of the Chairman
  - B. Upon a signed, written request to the Chairman by three members
  - C. By majority vote of the members present at the meeting

APPROVED BY THE APPORTIONMENT COMMISSION ON \_\_\_\_\_.

\_\_\_\_\_, Chair

Gratiot County Apportionment Commission

# Time Line for Apportionment

## **Within 60 Days**

After the publication of the latest United States official decennial census figures, the county apportionment commission in each county of this state shall apportion the county commissioner districts. MCL 46.401

## **Within 15 Days**

The secretary of state shall furnish the latest official published figures to the county apportionment commissions. MCL 46.404 (a)

## **Not more than 60 Days**

The apportionment plan approved by the commission shall be filed in the office of the county clerk at which time it shall become effective. MCL 46.405

## **30 days after the plan is filed**

Any registered voter of the county may petition the court of appeals to review such plan to determine if the plan meets the requirements of the laws of this state. MCL 46.406

## **30 – 60 Days**

Additional time may be granted by the court of appeals for good cause shown on petition from the apportionment commission. MCL 46.407

## **30 – 60 Days**

If the apportionment commission has failed to submit a plan within the allotted 60 days, any registered voter of the county may submit a plan to the commission for approval. MCL 46.407

**GRATIOT COUNTY  
GUIDELINES FOR APPORTIONMENTS  
2021**

1. Contiguous
2. Compact and square
3. Townships generally not combined with cities.
4. Townships, cities, and villages shall generally not be divided.
5. Precincts shall be divided only to meet population standard.
6. No partisan political advantage.
7. Population – deviation permitted by court ruling.

Gratiot County  
Board of Commissioner Districts  
Effective 1/1/2013

Commissioner District	Jurisdictions	Jurisdiction Populations	District Population
#1	Seville Pine River Alma Precinct 2 *	2,173 2,279 3,113	7,565
#2	St. Louis 1 St. Louis 2 Bethany Wheeler	1,271 2,531 1,404 2,786	7,992
#3	Sumner New Haven Newark North Shade Fulton	1,930 1,001 1,096 665 2,521	7,213
#4	Alma Precinct 1 Alma Precinct 4* Arcada	3,093 3,177 1,681	7,951
#5	Ithaca Elba Emerson Hamilton Lafayette North Star Washington	2,910 952 591 888 465 870 1,396	8,072
Total County Population Without Prison Population			38,793

\* The new boundary line between Alma Precinct 2 and Alma Precinct 4 is Michigan Avenue rather than the river, starting at Superior Street and connecting to Michigan Avenue.

Plan # 2  
L. D. Hollenbeck

GRATIOT COUNTY BOARD OF COMMISSIONERS

DISTRICT	POPULATION	DESCRIPTION
#1	5,302	Seville Township, Sumner Township and New Haven Township
#2	5,756	Alma Precinct #1 and #2
#3	5,385	Alma Precinct #4 and St. Louis West of <sup>2</sup> <del>#1</del> St. Louis Main Street to Prospect Street, South side Of Prospect Street and West side of Cornith Street to City Limits
#4	5,691	Pine River Township, Bethany Township and St. Louis, East of Main Street to <sup>1</sup> <del>#2</del> St. Louis Prospect Street, North side of Prospect Street to Cornith and East side of Cornith Street to North and East City Limits.
#5	5,955	Arcada Township, Newark Township and City of Ithaca
#6	5,894	Wheeler Township, Emerson Township, Lafayette Township, North Star Township, And Hamilton Township
#7	5,422	North Shade Township, Fulton Township, Washington Township and Elba Township

39,405

**FILED**

JUN - 1 2001

*Paul M. Markert*  
CLERK OF GRATIOT COUNTY

*Edison*

# GRATIOT COUNTY

