



**Gratiot Community Airport Advisory Committee**  
**Gratiot County**  
**214 E Center St., Ithaca, MI 48847**  
**Phone (989) 875-5282**

## **Proposed Minutes of the March 20<sup>th</sup>, 2024 Meeting**

The Gratiot County Airport Advisory Committee Meeting held **Wednesday, March 20<sup>th</sup>, 2024**  
at 1:30pm at 3999 W Seaman Rd. Alma, MI 48801.

1. Call to Order at 1:30pm.
2. Roll Call  
Present: George Bailey, Aerick Ripley, Kurt Giles, John Leppien, Kevin Beeson, Steve Meinhardt, Dennis McDonald  
Also Present: Chris Oosterhoff, Diandra Messer
3. Approval of Agenda  
Board Action: Motion by Aerick Ripley, seconded by Kevin Beeson to approve Agenda. Motion Carried 6-0-1.
4. Approval of **February 14<sup>th</sup>, 2024** Minutes  
Board Action: Motion by Kevin Beeson, seconded by Kurt Giles to approve February 14<sup>th</sup>, 2024 minutes. Motion Carried 6-0-1.
5. Consideration of Old Business
  - a. Status of Fuel Tank Project
    - i. U.S. Bank has accepted Gratiot County as a governmental unit; will be refunding the 25% withheld; would like to add AMEX, waiting on a customer ID #
    - ii. 2 fuel ledgers currently going; 1 for old fuel purchased by 3PointAviation, 1 for fuel purchased by Gratiot County
    - iii. Last payment to fuel farm yet to be released
    - iv. Tanks to be emptied once filter received
  - b. Status of RFP to Remove Old Fuel Tanks
    - i. Environmental Company came out to check it out; will draft specs and forward to Dennis McDonald by end of March to add to RFP
    - ii. Current Engineer, John, can assist with RFP draft
  - c. Status of RFP of Engineering Firm
    - i. Final Review needed by John and Dennis then send to State for Approval
    - ii. State has list of accepted certified engineers to whom they will send the RFP to
  - d. Status of Roof Repair
    - i. Work completed
    - ii. Felipe from 5 Star coming on Friday to repair leak
  - e. Status of RFP for Tree Trimming
    - i. In Progress
    - ii. Notification of Property Owners Sent, received response from 2 neighbors
    - iii. RFP to be per tree (Saves cost in case property owner wants to cut it down) and to include stump grinding

- f. Beacon
    - i. Update from Steve Meinhardt (see attached)  
Motion by John Leppien, seconded by Kurt Giles for Chris Oosterhoff to work with John, engineer, on an RFP, based on the list of items supplied by JT, for maintenance of the tower and beacon light.
  - g. Contracts – Ag & Mowing
    - i. Specs received by Butcher’s Excavating
    - ii. Contractor would not pay rent on land until cost of tiling is recouped
    - iii. RFPs for Farming ground include expectations of tiling
    - iv. Complete tiling after drain cleanout
  - h. Drain Cleanout
    - i. Spray Cattails
    - ii. Bring Drain Commissioner on site with Chris Oosterhoff and Dennis McDonald for final determination of work needed
  - i. AWOS Storm Device
    - i. Check w/ emergency management to determine benefits
    - ii. Brush/stumps need to be removed if over 15’ and w/in 1000’ of storm scope
  - j. Courtesy Car
    - i. Black Sedan available; has been used 10 times in past 30 days
    - ii. Chris Oosterhoff working on a potential reservation system for cars
  - k. Airport Manager Contract
    - i. Will update next month
  - l. New Member – Steve Meinhardt (Appointed by BOC 2/20/24)
6. Consideration of New Business
- a. Meetings to be held the Third Wednesday of the Month
  - b. Next Meeting Wednesday, April 17<sup>th</sup>, 2024 at 1:30pm at 3999 E Seaman Rd. Alma, MI 48801
7. Adjournment
- Board Action: Motion by Aeric Ripley, seconded by Kurt Giles to adjourn at 3:05pm. Motion Carrien 6-0-1.

**Gratiot Community Airport Advisory Committee**

George Bailey      Aeric Ripley      Kurt Giles      John Leppien  
Steve Meinhardt      Kevin Beeson      Jim Wheeler  
Manager, Dennis McDonald