



**Gratiot County Central
Dispatch Authority
Board Members**

Michigan State Police
Gratiot County Sheriff
Gratiot County Fire Chief's
Association
City of Alma
City of St Louis
City of Ithaca
Village of Ashley
Village of Breckenridge
Village of Perrinton

Board Officers
Chair – Dave Nelson

Personnel Cmte
Dave Nelson
Kevin Sweeney
Doug Wright

Finance Cmte
Dave Nelson
Doug Wright
Mark Williams

Tech Cmte
Dave Nelson
Mark Williams
Rich Ramereiz

**MINUTES
03/28/2019 3pm Gratiot EOC**

- I.** Call to order - **1507**
- II.** Attendance
 - a.** **Chair Dave Nelson, Mark Williams, Brett Baublitz, Mike Morris, Kurt Giles, Tracey Cordes, Dan Morden-Director**
- III.** February 2019 Minutes approval
 - a.** **Motion Brett Baublitz**
 - b.** **2nd Mark Williams**
 - c.** **Passed unanimously**
- IV.** Presentation: **NONE**
- V.** Old Business:
 - a.** GCCDA Policy updates
 - i. Delete Policies 341/342/343
 - ii. Adopt New Policy 341 (PTO)
 1. Sick Leave Donation Addendum (new 342)
 - iii. Adopt updated Policy 344 (Holiday)
 - iv. Delete Policy 347 (Retirement) covered under updated #345
 - v. Adopt updated Policy 345 (Benefits)
 - vi. Adopt updated Policy 346 (Worker's Comp)**Motion to approve V(a) as appears in agenda by Brett Baublitz, 2nd by Mark Williams: Passed unanimously conditional upon Stoker approval and include a read and signature line for employees**
 - b.** Open House update – **all supplies ordered and received, majority of public safety in Gratiot will be represented**
 - c.** HVAC RFP update – **no bids**
 - d.** Alma Tower update – **no report**
 - e.** NG911 Project Proposal – **Tabled until April Board Meeting**
 - i. Joining Mid Mitt Consortium
 1. Steps for new Collaborators (attached)
 2. Intergov. Agreement (attached)
 - ii. SIP PBX purchase – **Tabled until made part of whole NG911 project package**
 1. Cisco platform (attached)
 2. **Discussion: Director of 911 and Matt Hewitt to develop a cost sharing proposal to submit to Administrator and County Board for approval.**

- VI. New Business
 - a. Revenues collected February 2019: \$213,171.01
 - b. Interest collected February 2019: \$251.60
 - c. Total expenditures February 2019: \$108,450.74
 - i. **Motion to Accept Financials: Brett Baublitz, 2nd by Kurt Giles, passed unanimously**
 - d. Open Dispatch position closed 03/22/2019
 - i. **Personnel Committee has top 6 applicants and looking to interview in about two weeks**
 - e. Approval to request prior employee return on P/T basis – **Not needed – Direction of Board – Director should handle personnel matters without requiring full board involvement.**
- VII. Board and Chair Comments
 - a. **Chair appreciates all the hard work of all members of the board and others involved with the commitment to improve the GCCDA**
- VIII. Final Call to the Public
 - a. **Mike Morris – Ensure that Dispatchers contact Incident Commanders when pushing Rave Alerts. Director explained there is an SOG in place since March 20th ensuring contact made with IC but does give latitude for Alerts in event of imminent public danger if IC cannot be reached.**
 - b. **Chair Nelson for the record noted Chair has ability to assign committees and members with consent of Board. Tech Committee was explained and motion requested to approve. Tech Committee comprised of Chair Nelson, Mark Williams, Rich Ramereiz, Director Morden, and IT Director Matt Hewitt**
 - i. **Motion Tracey Cordes, 2nd Kurt Giles, passed unanimously**
- IX. **Adjournment – 3:54pm Motion Brett Baublitz, 2nd Mike Morris, passed unanimously**

**Next Regular GCCDA Board Meeting Scheduled
Thursday April 25th 2019 @ 1pm, Gratiot County EOC**