

## Gratiot County Parks and Recreation Commission Meeting Minutes

April 17, 2019

Alma Public Library, 500 E. Superior St, Alma, Mi 48801

**Commission Members Present:** D. Yost, S. Sopocy, J. Maylee, J. Lewis, T. Lambrecht, C. Ross, K. Davis, J. Timmons, & J. Bollinger

**Commission Members Absent:** D. Netzley

**Others Present:** P. Little

1. **Introductions and Welcome:** All in attendance and made introductions.
2. **Invocation:** Invocation was offered by D. Yost
3. **Declaration of Quorum:** Quorum was declared with 9 members present
4. **Approval of Agenda:** A motion to approve was made by J. Maylee, second by T. Lambrecht. Approved by all present, motion passed.
5. **Approval of March 20th Minutes:** A motion to approve was made by J. Bollinger, second by K. Davis. Approved by all present, motion passed.
6. **Public Comments:**
  - a. None
7. **Financial Report:** A motion to approve was made by T. Lambrecht, second by C. Ross. Approved by all present, motion passed.
8. **Directors Report:**
  - a. Water turned on in beach houses, putting everything back together
  - b. Water fountain at Reed Park has an issue that needs fixed
  - c. Disinfect wells – need to send 2 sets of water samples in, second sample has been sent in and should be able to have water on for public next week
  - d. Fishing platform is out and ready to be put in
  - e. 4 new fire pits for Hubscher, 6 more smoker pots for cigarettes in the parks, 10 more picnic table frames
  - f. Pitching rubber at Reed park back to where it should be, little league/Peewee Baseball scheduled for Reed
  - g. Seasonal hiring still in process – managers hired for both parks but still need another part-time for Hubscher and another part-time and full-time for Reed
  - h. Point Of Sale equipment has been purchased, install date of 4/29 before parks open
  - i. Purchased 4 stand up paddle boards, looking into purchasing more kayaks

**9. Old Business:**

- a. Hubscher Paving Project Update:** Low bid was approved last meeting and went to county board – county approved. Once final contract is received we will have it signed by appropriate party.
- b. Beach Access Liability Form:** Review for next meeting.
- c. 2020-2025 Rec Plan Update Quotes:** Decided to do ourselves and not have Spicer do it.
- d. ROWE bid on technician:** ROWE will furnish a construction technician for a fixed fee of \$7500, to witness and document the results of the contractor’s proof-rolling of existing aggregate base once the fine grading operation is complete and observe the placement of hot mix asphalt and document mix temps, yields, and compaction of the two layers of paving with nuclear density gauge. A motion to approve was made by K. Davis, second by J. Timmons. Approved by all present, motion passed.

**10. New Business:**

- a. Review of Park Manager pay grade:** Increasing pay grade – sending recommendation to county for approval.

**11. Additions:** Park entrance fee – This year out of county residents will be charged \$5, we will have a sign at the entrance stating they need to stop at the concessions to pay. Next year we will have a gatehouse. A motion to approve was made by K. Davis, second by J. Timmons. Approved by all present, motion passed.

**12. Commission Member Comments:** None

**13. Adjournment:** A motion to adjourn was made by J. Bollinger, second by S. Sopocy. Approved by all present, motion carried at 6:47pm.