

**Gratiot County COVID-19
Preparedness and Response Plan**

Effective June 1, 2020

**Hard Copies are Available for Review in the Administration Offices, Gratiot
County Courthouse**

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COVID-19 Preparedness and Response Plan

In order to respond to the current state of emergency related to the novel coronavirus (“COVID-19”) and to comply with relevant state and local orders related to COVID-19, Gratiot County has prepared the following COVID-19 Preparedness and Response Plan (“Plan”).

This Plan is to provide guidance to County leaders and employees¹ for getting back to work in the “new normal” which includes establishing protocols in accordance with relevant state and local orders related to COVID-19. At such time as “Stay Home” orders are rescinded, this Plan provides a framework for safely and efficiently re-opening the County Offices to all employees and the general public.

The County Administrator and Court Administrator serve as the COVID-19 Workplace Coordinator. As such, the Coordinators will update this Plan as needed and communicate important messages to employees and the general public. Additionally, the Administrators will work with Department Heads² to maintain adequate staffing levels to perform essential functions and identify alternate supply chains for critical goods and services in the event of disruption. This Plan will remain in effect until further notice and may be updated as this situation evolves or as state or local orders related to COVID-19, including those of the Chief Judge of the Circuit or the Chief Justice, are issued or amended.

Essential Workers Necessary to Perform Critical Infrastructure Functions or Conduct Minimum Basic Operations; Summary of Mode of Operations

Executive Order 2020-42 and subsequent Executive Order 2020-59 prohibits businesses or operations to operate a business or conduct operations that requires workers to leave their homes except to the extent those workers are necessary to sustain or protect life (*i.e.*, critical infrastructure workers) or to conduct minimum basic operations. Appendix A contains a list of critical infrastructure workers as described by the U.S. Cybersecurity and Infrastructure Security Agency in its March 19, 2020 guidance as well as additional categories of such workers identified by Governor Whitmer in Executive Orders 2020-42 and 2020-59, and their progeny.

Under the Executive Orders, workers who are necessary to conduct minimum basic operations are “those workers whose in-person presence is strictly necessary to allow the business or operation to maintain the value of inventory and equipment, care for animals, ensure security, process transactions (including payroll and employee benefits), or facilitate the ability of other workers to work remotely.” Under these Orders, only “critical infrastructure workers” or those required to conduct minimum basic operations may be permitted to perform in-person activities so long as any in-person work is performed consistently with the social distancing and mitigation measures required under any relevant executive order or public health order. Workers designated as critical

¹ References to “employee” or “staff” shall include all persons providing services on behalf of Gratiot County, including volunteers, co-op workers, and any other individual assigned to a county office through any employment program.

² References to “Department Heads” shall include Elected Officials.

infrastructure workers or those required to conduct minimum basic operations will be informed of such designations. Subsequent Executive Orders have allowed workers performing certain lower risk functions, e.g. landscaping work and construction, to resume activities.

During the “Stay Home” orders, all Gratiot County staff are performing work either entirely remotely or have combined remote work with on-site duties. Each of the courts have made docket and staffing decisions; these are posted on the Gratiot County website on the page dedicated to coronavirus issues. Those who have been required to leave their homes for work duties full time or intermittently include: certain court staff, Information Technology Project Supervisor, Buildings and Grounds staff including custodial workers, Animal Control Officers, Human Resources Officer, Accounting Clerk, Financial Administrator, Equalization Director and ED staff, Building Inspector, assorted staff with the Commission on Aging, staff of the County Clerk including court staff and vital records clerks, Gratiot County Prosecutor and support staff, Parks and Recreation staff (once landscaping functions were again authorized), Veterans Services administrative staff, the Register of Deeds, staff of the Treasurer’s office, and the County Administrator. The Sheriff’s Road Deputies and Corrections Officers have remained on duty, but with staggered schedules.

Protective Safety Measures

County Office Hours. All County offices and facilities remain closed to the general public until directed otherwise by the Chairperson of the Board of Commissioners. The Chair’s order to reopen to the public shall be ratified by the full Board at its next regularly scheduled meeting. Reopening of court spaces shall be done at the direction of the Chief Judge of the Circuit and or the Chief Justice.

Paid Time Off

With the understanding that all staff are at work each day either on-site or remotely, the Gratiot County Commissioners and the Courts have committed to paying staff full wages and benefits through June 12, 2020. When unable to work at the remote work station or in their on-site work station, as the case may be, time off will be treated according to the provisions of the Families First Coronavirus Response Act, applicable collective bargaining agreement or Gratiot County policies, depending on the circumstances. Any onsite employee who appears to be ill or who fails the below-mentioned entry screening process will be separated from other employees and sent home. This time off will be treated according to the provisions of the Families First Coronavirus Response Act, applicable collective bargaining agreement or Gratiot County policies, depending on the circumstances.

Remote Work

All employees whose job duties reasonably allow them to work remotely, either fully or partially, will do so to the fullest extent possible. Critical infrastructure workers who cannot reasonably telework, or who must combine telework with occasional visits to the regular duty station, may enter the courthouse. However, time working on site shall be limited to the extent possible and all reasonable protective measures described below shall be taken.

Employee Screening Before Entering the Workplace

A screening questionnaire must be completed by all employees before being permitted to enter the workplace and employees must comply with any required screening process required by the state or local jurisdiction. A sample Employee Entry Screening Questionnaire is attached as Appendix B. Temperatures of those entering the building will be detected by a thermal camera (currently in the procurement process). If an individual's temperatures registers at 100 degrees or above, a second reading will be taken via a hand-held device to confirm the reading of an elevated temperature. Any individual taking employee temperatures will be required to wear appropriate personal protective equipment. If an employee fails the screening process, he or she will be prevented from entering the premises until allowed to return to work under the relevant executive orders or public health orders, which requirements are explained in detail in the Return to Work Plan, attached as Appendix C.

County or Court employees working or meeting in the North or South Annex buildings must first report to the main security station for the screening process before entering the Annex offices.

Personal Protective Equipment

Gratiot County shall provide and make available to any worker performing in-person work, personal protective equipment (PPE), specifically, gloves and face masks as appropriate for the activity being performed. Physical barriers may be installed for employees commensurate with their level of risk of exposure to COVID-19.

All employees able to medically tolerate a face covering must wear a covering over his/her nose and mouth as follows:

- When walking through public hallways, including utilization of restrooms;
- If someone enters your office or workspace, both parties should wear masks; and
- During in-person meetings

Masks worn throughout the day while in your own office will be at the discretion of each employee and/or respective Department Head/Elected Official.

Masks shall be assigned to employees by the Human Resources Officer. Cleaning equipment will be supplied and refilled by the Buildings and Grounds staff.

Enhanced Social Distancing

Department heads and deputy department heads are responsible for directing their employees to perform their work in such a way as to reasonably avoid coming within six feet of other individuals. Where possible, employees may be relocated or provided additional resources in order to avoid shared use of offices, desks, telephones, and tools/equipment, or to thoroughly clean such equipment between uses. The number of employees permitted in any break room or lunch room, if not closed altogether, shall be limited to ensure social distancing restrictions can be followed. No more than two persons may utilize the elevator at any given time. Hand shaking is prohibited to ensure good hand hygiene.

Employees are discouraged from entering a work area that is other than where their normal work station is located. Signs will be placed on each department entrance to limit entry.

Enhanced Hygiene

Employees are instructed to wash their hands frequently, to cover their coughs and sneezes, and to avoid touching their faces. Employees shall use existing restroom facilities to frequently wash hands. Signs regarding proper hand washing methods will be posted in all restrooms. Although supplies are scarce because of high demand, Gratiot County is working to access additional supplies of hand sanitizer and hand sanitizer dispensers for placement in work areas and throughout common areas.

Enhanced Cleaning and Disinfecting

Increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment will be performed regularly throughout each day using products containing anti-viral disinfectants. This will be done through a combined effort of our custodial staff and each employee. Employees will be provided with access to disposable disinfectant materials so that any commonly used surfaces can be wiped down before and after each use. Each Employee must participate in using the products provided to sanitize high touch spots in his/her work area several times each day. In the event that an employee that has been in the workplace in the past 14 days tests positive for COVID-19, Gratiot County will thoroughly clean and sanitize the area following protocols provided by the Health Department and the Centers for Disease Control.

Tools and Equipment

Employees are required to limit the sharing of tools and equipment. Tools and equipment that are shared must be thoroughly wiped and disinfected both before and after an individual employee's use. Employees are advised to wear gloves while handling tools and equipment if possible. Gratiot County will provide employees with disinfectant wipes and other disinfecting products for this purpose.

Visitors

When county government buildings reopen to the public, all visitors entering the building shall be screened prior to entering. A screening questionnaire (see Appendix D) will be utilized and visitors' temperatures will be taken to identify possible illness. If a visitor presents with symptoms of COVID-19 or answers yes to any of the screening questions, he/she will not be permitted to enter the building and the needed service will be provided by alternative means. Information will be posted about what to do if one might have COVID-19.

Gratiot County requires that any visitor able to medically tolerate a face covering must wear a covering over his/her nose and mouth, such as a homemade mask, scarf, bandana or handkerchief, during the period of his/her visit.

A complete list, to date, of protective measures taken by Gratiot County and those under development, is provided at Appendix E.

Employees with Suspected or Confirmed COVID-19 Cases

Suspected Cases

Employees will be considered to have a suspected case of COVID-19 if:

- They are experiencing any of the following COVID-19 symptoms:
 - Fever;
 - Shortness of breath; and/or
 - Continuous cough.OR
- They are experiencing at least two of the following symptoms:
 - Fever
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat and/or
 - New loss of taste or smell
- They have been exposed to a COVID-19 positive person, meaning:
 - An immediate family member has tested positive for or exhibited symptoms of COVID-19; or
 - In the last 14 days, the employee came in close contact with someone who has tested positive for COVID-19.

If an employee believes that he or she qualifies as a Suspected Case (as described above), he or she must:

- Not enter any county government building;
- Immediately notify supervisor and/or Human Resources contact;
- Self-quarantine for 14 days; and
- Seek immediate medical care or advice.

If an employee qualifies as a Suspected Case, Gratiot County will:

- Immediately notify the Health Department and seek their assistance in performing a thorough contact tracing, i.e. determine all who have had contact with the individual suspect to be carrying the coronavirus.
- In cooperation with the Health Department, notify all employees who may have come into close contact (being within approximately six feet for a prolonged period of time without PPE) with the employee in the past 14 days (while not disclosing the identity of the employee to ensure the individual's privacy);
- Ensure that the employee's work area is thoroughly cleaned; and
- Require that the employee remain out of the workplace until he/she is cleared to return to work.

Confirmed Cases

An employee will be considered a Confirmed Case of COVID-19 if the employee has been performing in-person operations in the past 14 days and that person tested positive for COVID-19.

If an employee believes that he or she qualifies as a Confirmed Case (as described above), he or she must:

- Immediately notify supervisor and/or the Gratiot County Human Resources Officer of his or her diagnosis; and
- Remain out of the workplace until he/she is cleared to return to work.

If an employee qualifies as a Confirmed Case, then Gratiot County will:

- Immediately notify the Health Department and seek their assistance in performing a thorough contact tracing, i.e. determine all who have had contact with the individual suspect to be carrying the coronavirus.
- In cooperation with the Health Department, notify all employees who may have come into close contact with the employee (being within approximately six feet for a prolonged period of time without PPE) in the past 14 days (while not disclosing the identity of the employee to ensure the individual's privacy);
- Ensure that the entire workplace, or affected parts thereof (depending on employee's presence in the workplace), is thoroughly cleaned and disinfected;
- If necessary, close the work area or workplace, until all necessary cleaning and disinfecting is completed; and
- Communicate with employees about the presence of a confirmed case, the cleaning/disinfecting plans, and when the workplace will reopen.

Business Continuity Plans

Department Heads are responsible for ensuring that employees in the work unit are cross-trained to perform essential functions so the workplace can operate when other employees are absent.

APPENDIX A

CRITICAL INFRASTRUCTURE WORKERS

Consistent with the March 19, 2020 CISA guidance document, critical infrastructure workers include some workers in each of the following sectors

- a. Health care and public health.
- b. Law enforcement, public safety, and first responders.
- c. Food and agriculture.
- d. Energy.
- e. Water and wastewater.
- f. Transportation and logistics.
- g. Public works.
- h. Communications and information technology, including news media.
- i. Other community-based government operations and essential functions.
- j. Critical manufacturing.
- k. Hazardous materials.
- l. Financial services.
- m. Chemical supply chains and safety.
- n. Defense industrial base.

For purposes of Executive Order 2020-42 and Executive Order 2020-59, critical infrastructure workers also include³:

³ Under Executive Orders 2020-42 and 2020-59, necessary government activities may continue, which includes activities performed by critical infrastructure workers as well as the following government activities including, but not limited to, public transit, trash pick-up and disposal (including recycling and composting), activities necessary to manage and oversee elections, operations necessary to enable transactions that support the work of a business's or operation's critical infrastructure workers, and the maintenance of safe and sanitary public parks so as to allow for outdoor activity permitted under Executive Order 2020-42. In-person government activities are subject to the same social distancing and mitigation measures proscribed under the executive order for businesses.

- a. Child care workers (including workers at disaster relief child care centers), but only to the extent necessary to serve the children or dependents of workers required to perform in-person work as permitted under this order. This category includes individuals (whether licensed or not) who have arranged to care for the children or dependents of such workers.
- b. Workers at suppliers, distribution centers, or service providers, as described below.
 - 1. Any suppliers, distribution centers, or service providers whose continued operation is necessary to enable, support, or facilitate another business's or operation's critical infrastructure work may designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
 - 2. Any suppliers, distribution centers, or service providers whose continued operation is necessary to enable, support, or facilitate the necessary work of suppliers, distribution centers, or service providers described in subprovision (1) of this subsection may designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
 - 3. Consistent with the scope of work permitted under subprovision (2) of this subsection, any suppliers, distribution centers, or service providers further down the supply chain whose continued operation is necessary to enable, support, or facilitate the necessary work of other suppliers, distribution centers, or service providers may likewise designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
 - 4. Suppliers, distribution centers, and service providers that abuse their designation authority under this subsection shall be subject to sanctions to the fullest extent of the law.
- c. Workers in the insurance industry, but only to the extent that their work cannot be done by telephone or remotely.
- d. Workers and volunteers for businesses or operations (including both religious and secular nonprofit organizations) that provide food, shelter, and other necessities of life for economically disadvantaged or otherwise needy individuals, individuals who need assistance as a result of this emergency, and people with disabilities.
- e. Workers who perform critical labor union functions, including those who administer health and welfare funds and those who monitor the well-being and safety of union members who are critical infrastructure workers, provided that any administration or monitoring should be done by telephone or remotely where possible.
- f. Workers at retail stores who sell groceries, medical supplies, and products necessary to maintain the safety, sanitation, and basic operation of residences, including convenience

stores, pet supply stores, auto supplies and repair stores, hardware and home maintenance stores, and home appliance retailers.

- g. Workers at laundromats, coin laundries, and dry cleaners.
- h. Workers at hotels and motels, provided that the hotels or motels do not offer additional in-house amenities such as gyms, pools, spas, dining, entertainment facilities, meeting rooms, or like facilities.
- i. Workers at motor vehicle dealerships who are necessary to facilitate remote and electronic sales or leases, or to deliver motor vehicles to customers, provided that showrooms remain closed to in-person traffic.

Gratiot County has made employee designations in compliance with this guidance.

**APPENDIX B
EMPLOYEE ENTRY SCREENING QUESTIONNAIRE**

*Name: _____

Date: _____ Time in: _____ Temperature: _____

In order to access the workplace, I affirm that in the past 24 hours, I have not experienced:

- _____ Atypical cough
- _____ Atypical shortness of breath

Or at least two of the following:

- _____ Fever of 100 degrees F or 37.8 degrees C, or above
- _____ Chills/Repeated Shaking
- _____ Muscle Pain
- _____ Sore Throat
- _____ Headache
- _____ New or Loss of Taste or Smell

If you answer “yes” to any of the symptoms listed above, you will not be permitted access to the premises. Please self-isolate at home and contact your primary care physician for direction.

- You should isolate at home for a minimum of 7 days since symptoms first appear.
- You must also have 3 days without fever and improvement in respiratory symptoms.

In the past 14 days have you:

- _____ Had close contact (within six feet for a prolonged period of time) with someone with a diagnosis of COVID-19?
- _____ Traveled internationally or domestically?

If you answer “yes” to either of these questions, you are not permitted access to the premises. Self-quarantine at home for 14 days. If no to all of the above, you may enter and remain on the premises provided you wear protective face covering while in enclosed spaces and common areas where it is not possible to remain at least six feet away from others.

*This information will not be utilized or distributed for any purpose other than Contact Tracing, i.e. to investigate contacts should you later experience symptoms of Covid-19 or be determined to have had contact with another individual who subsequently displays symptoms. The information is held in a secure area for not longer than 30 days.

APPENDIX C

EMPLOYEE RETURN TO WORK PLAN AFTER “CLOSE CONTACT” OR CONFIRMED ILLNESS

Consistent with Executive Order 2020-36, employees who fail entrance screening will only be permitted to return to work under the following documented circumstances.

Employees who test positive for COVID-19 or display one or more of the principal symptoms of COVID-19 (fever, atypical cough, or atypical shortness of breath) will not be permitted to return to work until either:

1. Both 3 days have passed since their symptoms have resolved *and* 7 days have passed since their symptoms first appeared or since they were swabbed for the test that yielded the positive result; AND
2. Presentation of a return to work document completed by a certified physician; OR
3. The employee receives a negative COVID-19 test.

Employees* who have been in “close contact” (being within approximately six feet for a prolonged period of time) with an individual who tests positive for COVID-19 or who displays one or more of the principal symptoms of COVID-19 will not be permitted to return to work until either:

1. 14 days have passed since the last close contact with the sick or symptomatic individual; OR
2. The symptomatic individual receives a negative COVID-19 test.

*The “close contact” rule does not apply to the following classes of workers: health care professionals; workers at a health care facility (including hospitals, surgical centers, health maintenance organizations, nursing homes, hospice, and veteran’s facilities); first responders (*e.g.*, police officers, fire fighters, paramedics); child protective service employees; workers at child caring institutions, as defined in MCL 722.111; and workers at correctional facilities.

APPENDIX D

**SAMPLE VISITOR
COVID-19 SCREENING FORM**

*Name: _____ *Telephone #: _____

Court/Office Visiting: _____

Date: _____ Time In: _____ Temperature: _____

In the past 24 hours, have you experienced any of the following symptoms:

_____ Atypical cough

_____ Atypical shortness of breath

Or at least two of the following:

_____ Fever of 100 degrees F or 37.8 degrees C, or above

_____ Chills/Repeated Shaking

_____ Muscle Pain

_____ Sore Throat

_____ Headache

_____ New or Loss of Taste or Smell

In the past 14 days have you:

_____ Had close contact (within six feet for a prolonged period of time) with someone with a diagnosis of COVID-19?

_____ Traveled internationally or domestically?

If visitor answered “yes” to any of the above, visitor is not permitted access to the premises.

Visitors permitted access to any county building must wear a face mask for the duration of the visit.

Security Officer or Employee:

Contacted Court/Office and informed them the visitor was not allowed into the building.

Date: _____ Time: _____ Spoke to: _____

*This information will not be utilized or distributed for any purpose other than Contact Tracing, i.e. to investigate contacts should you later experience symptoms of Covid-19 or be determined to have had contact with another individual who subsequently displays symptoms. The information is held in a secure area for not longer than 30 days.

APPENDIX E

PROTECTIVE MEASURES TAKEN BY GRATIOT COUNTY

1. Cough/sneeze barriers installed at each public counter and in offices where close public contact is routine.
2. Technology available to perform work remotely by all staff whenever possible, including conducting meetings, casework, court proceedings, and other such gatherings via a videoconferencing system.
3. Entryway health screening that includes a health questionnaire and equipment for taking temperatures without requiring direct contact between the deputy and the individual entering the building.
4. Staggering employee arrival times in 15 minute increments to avoid crowding at the screening station.
5. Placing markers at the security screening station, lobby areas, inside and outside of offices, and in waiting areas to aid in maintaining spatial distancing between people of at least six feet.
6. Designate certain stairwells for accessing upper level offices and other stairwells for returning to lower floors in the Courthouse, if spacing and access allow.
7. Limited use of the current employee break room to use of the refrigerator and microwave oven. Only two individuals may be in the break room at any time. Meals may be taken in the office area outside of the IT office, provided employees maintain spacing from others of at least six feet in each direction. Department heads will stagger employee lunch periods to ease demand for these spaces.
8. Only one person is permitted at any given time in the mail room.
9. Closure to the public of the lobby to the Sheriff's administrative offices and the jail. When the lobby reopens, limiting the number of individuals in the space at any given time, and adjusting hours of access as determined by the Gratiot County Sheriff.
10. Any travel not necessary for daily operations is prohibited.
11. Informational signage placed throughout building.
12. Limiting elevator occupancy to two persons. Post sign notifying staff and the public to this limitation.
13. Masks to be issued to all employees and will be issued to members of the public who have business in a county building. Masks must be worn by staff and the public in common areas, such as hallways, restrooms, meeting rooms.

14. Employees are to maintain spatial distancing from one another and members of the public of at least six feet at all times. The public will be encouraged to do so through signage throughout county buildings.
15. Technology and access is available for continuing to conduct meetings via electronic means.
16. Education of custodial staff on enhanced cleaning practices.
17. Cleaning supplies placed in each office, work area and meeting/conference/hearing room for use by users before and after each use of the space.
18. Supplies provided for thoroughly wiping tools, equipment and vehicles before and after each use.
19. Procuring and placing hand sanitizing units throughout common areas and providing hand sanitizer to each work area.
20. Training for all employees regarding workplace practices to protect health.

APPENDIX F

SIGNS FOR BUILDINGS

Spectrum Health employer resources provided these signs: one that can be posted at building entrances and one illustrating COVID-19 symptoms and prevention measures, which can be posted inside work places.

<https://www.spectrumhealth.org/covid19/employer-resources>



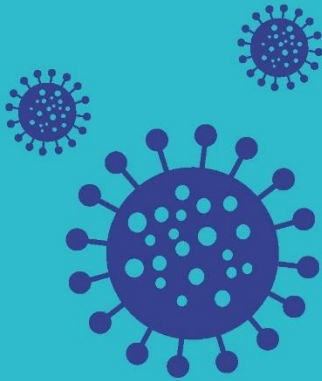
Only Enter This Building If You:

- **Are a healthy visitor**
- **Have an appointment**
- **Are a company employee**

All others:

If you have COVID-19 symptoms, please contact a health care provider.

If you have severe or life-threatening symptoms, please call 911 and proceed to the nearest emergency department.



Keeping Michigan Informed

Novel Coronavirus 2019 (COVID-19)

Symptoms



FEVER



COUGH



BREATHING DIFFICULTY

Prevention—Start With Washing Your Hands



WET HANDS



LATHER



SCRUB: 20 SECONDS



RINSE



DRY HANDS

- Washing your hands often with soap and water for 20 seconds is one of the easiest and most effective ways to prevent the spread of germs.
- Avoid contact with people who are sick.
- Cover your cough and sneeze with tissue.
- Avoid touching eyes, nose and mouth.
- Clean and disinfect surfaces and objects frequently.
- Stay home when you are sick, except to get medical care.



Seeking Care

Call your doctor if you experience symptoms, or our COVID-19 hotline at **616.391.2380** to schedule a free virtual screening.*
If your symptoms are life-threatening, call 911.

**Free screening available for all individuals in the state of Michigan.*

For more information visit spectrumhealth.org/covid19.

X23507 RMD5458 © Spectrum Health 3.10.2020

APPENDIX G

OTHER RESOURCES

Governor Whitmer's Executive Order 2020-42 and Executive Order 2020-59:

https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-525182--,00.html

https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-526894--,00.html

FAQs from Governor Whitmer on Executive Order 2020-42 and Executive Order 2020-59:

https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-525278--,00.html

https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-527027--,00.html

Helpful CDC Guidance:

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

CDC Handwashing Fact Sheet:

<https://www.cdc.gov/handwashing/pdf/hand-sanitizer-factsheet.pdf>

CDC Fact Sheet and Poster on Preventing the Spread of Germs:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention-H.pdf>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-11x17-en.pdf>

CDC Fact Sheet on What to Do if You Are Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

CDC Poster for Entrance Reminding Employees Not to Enter When Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stayhomefromwork.pdf>

CDC Guidance on Reopening Businesses:

<https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

**GRATIOT COUNTY
COVID-19 PREPAREDNESS AND RESPONSE PLAN**

CERTIFICATION

This is to certify that I have reviewed the Gratiot County COVID-19 Preparedness and Response Plan attached hereto and to the best of my knowledge and belief:

1. It complies with Michigan Executive Order #2020-42 dated Thursday, April 9, 2020. Michigan Executive Order 2020-59 dated April 24, 2020 and successor Executive Orders.
2. The plan is consistent with the guidance from U. S. Department of Labor, Occupational Health and Safety Administration publication OSHA 3990-03-2020, Guidance on Preparing Workplaces for COVID -19.
3. The plan is available on the Gratiot County website www.gratiotmi.com and in the office of the County Administrator at 214 E. Center Street, Ithaca, MI 48847.

I declare that the foregoing is true and correct.

Signature: /s/
Name of Official: George Bailey
Title: Chair, Gratiot County Board of Commissioners
Date: June 2, 2020