

Category: 100

Number: 120

Subject: Authority of a County Commissioner to Purchase Goods or to Request Services

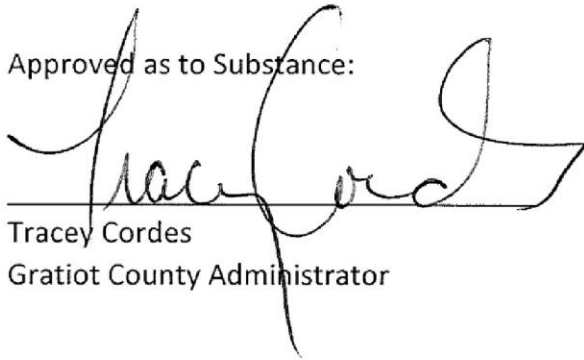
1. Purpose: The purpose of this policy is to ensure that expenditures by the Board of Commissioners are, in the view of the majority of the members of the Board of Commissioners, reasonable and necessary for the performance of its duties.
2. Authority: The Gratiot County Board of Commissioners approve all new and amended policies, and rescind policies no longer required.
3. Application: This policy applies to all County Commissioners duly elected by the majority of registered voters in his/her district, who have been sworn into office by the County Clerk, and who are currently serving the term for which he/she has been elected.
4. Definitions:
 - 4.1 "County Commissioner" shall refer to persons who are duly elected by the majority of registered voters in his/her district, who have been sworn into office by the County Clerk, and who are currently serving the term for which he/she has been elected.
 - 4.2 "Board of Commissioners" or "Board" shall refer to all County Commissioners, a majority of whom must vote in the affirmative to approve matters before the Board.
 - 4.3.1 "Goods" shall refer to all property, including but not limited to, equipment, materials, printing, insurance and leases of real property.
 - 4.3.4 "Services" shall refer to the furnishing of labor, time, consultation, or effort by a contractor. This shall also include professional services, including but not limited to, consultations with auditors and attorneys that, in the normal course of business, result in costs to Gratiot County.
5. Responsibility: The Chairperson of the Board of Commissioners shall be responsible for the administration, monitoring and enforcement of this policy.
6. Policy: The acquisition of goods or services, and the incurring of a financial obligation for these goods or services, by an individual County Commissioner requires approval of a majority of the County Commissioners at a meeting duly noticed and held in compliance with MCL

15.261 et seq (Open Meetings Act). Goods or services acquired by a County Commissioner contrary to this policy shall be deemed a personal financial responsibility of that County Commissioner.

ADMINISTRATOR REVIEW:

The Administrator has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy.

Approved as to Substance:



A handwritten signature in black ink, appearing to read "Tracey Cordes", written over a horizontal line.

Tracey Cordes
Gratiot County Administrator

Approved and adopted by the Gratiot County Commissioners on this 7th day of September, 2021.



A handwritten signature in black ink, appearing to read "Angie Thompson", written over a horizontal line.

Angie Thompson
Gratiot County Clerk